

Elevate-Ed Non-School Status & Hours Policy 2025–2026

Last Updated: September 2025

Next Review Due: September 2026

Reviewed by: Aaron Guy, Proprietor / DSL, Georgia Guy Director / QA

1. Purpose

This policy sets out Elevate-Ed’s operating model in relation to DfE and Ofsted requirements for the registration of independent schools. It provides assurance to commissioners, schools, and local authorities that Elevate-Ed operates lawfully as a part-time alternative provision.

2. Scope

This policy applies to:

- All Elevate-Ed provision delivered directly to learners, whether at community venues, outdoor education sites, or within the learner’s home school.
 - All learners placed with Elevate-Ed by schools, parents, or local authorities.
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3. Policy Statement

- Elevate-Ed provides **part-time alternative provision only**.
 - The **maximum hours per learner are 10 per week**.
 - Provision supplements the education delivered by the learner’s **home school**, which retains statutory responsibility for curriculum, attendance, and safeguarding.
 - Sessions may take place in the community, at outdoor sites, or on the learner’s home school site.
 - Provision may be short-term or longer-term, but remains **part-time throughout**.
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4. Legislative Framework

Under the **Education and Skills Act 2008** and Ofsted/DfE guidance, providers must register as independent schools where they deliver:

- **Full-time education** (commonly interpreted as **18+ hours per week**) to five or more pupils, or
- Full-time education to **any one pupil** with an EHCP or who is Looked After.

Elevate-Ed does not meet this threshold. All provision is part-time, capped at 10 hours per week per learner.

5. Relationship to the DfE Three-Tier Model of AP

- Elevate-Ed operates primarily within **Tiers 1 and 2** of the DfE's Alternative Provision framework:
 - **Tier 1:** Preventative, early intervention and support within mainstream schools.
 - **Tier 2:** Time-limited, structured placements delivered on a part-time basis to meet individual needs.
 - Where commissioners request ongoing support, Elevate-Ed may deliver **longer-term provision**, but this remains **part-time (maximum 10 hours/week)** and learners remain on roll with their home school.
 - Elevate-Ed does not deliver Tier 3 full-time placements and is therefore not required to register as an independent school.
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6. Compliance Position

- Elevate-Ed is **not required to register** as an independent school.
- This policy is to be read alongside Elevate-Ed's Safeguarding, Attendance, Behaviour, and Health & Safety policies.

7. References

- Department for Education (DfE), *Registration of Independent Schools: Guidance* — <https://www.gov.uk/government/publications/independent-school-registration>
- Department for Education (DfE), *SEND and Alternative Provision Improvement Plan (2023)* — <https://www.gov.uk/government/publications/send-and-ap-improvement-plan>

Signed:

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Date: September 2025